

# Federal Retiree of the Year Award

Approved For Release 2001/05/25 : CIA-RDP84-00313R000100220007-0

## About the Award Program

The National Association of Retired Federal Employees is sponsoring the Federal Retiree of the Year Award to provide recognition to individuals who have made outstanding contributions to public service during their careers in the Federal civilian service. The U.S. Civil Service Commission, in pledging its cooperation, urges all Federal departments and agencies to participate.

The objectives of the Award Program are —

- to call public attention to the achievements—either on or off the job, or both—of Federal employees in serving the people of the United States and/or their communities;
- to increase public knowledge and appreciation of the men and women in the career service;
- to encourage others in the Federal civilian service to strive for excellence by publicizing widely the contributions of individuals selected to receive the award.

## National Award

The national competition will identify and honor an outstanding career employee who retires during calendar year 1977. In addition to the Federal retiree of the year, nine finalists will be chosen by the panel of judges and will also be honored at a reception in Washington in the spring of 1978. The individual selected as the Federal Retiree of the Year will receive a plaque and a check from NARFE in the amount of \$2,500, and each of the finalists will receive a handsome commemorative award.

## Local Recognition

Since a primary objective of the Federal Retiree of the Year Award Program is to gain the broadest possible public recognition of the achievements of Federal career men and women, NARFE chapters throughout the United States are urged to recognize and publicize the achievements of those individuals nominated by Federal field installations as candidates for the national honors. Officials of NARFE chapters will request nomination information and will make arrangements with heads of Federal field installations, Federal Executive Boards, and/or Federal Business Associations to hold appropriate ceremonies honoring individuals nominated by their installations. Award certificates will be presented to the honorees, and NARFE chapters will publicize the ceremony.

## Eligibility for Award

Nomination for the Federal Retiree of the Year Award competition is open to any Federal career employee (1) who retires on immediate annuity during calendar 1977 after at least 25 years of Federal service (which may include military service), and (2) whose performance during the period of his or her career has demonstrated unusual competence, dedication, and achievements in the public service. The achievements on which nominations are based should be of such significance that they reflect credit upon or encourage excellence in the Federal career service. Nominations may be based upon accomplishments either on the job or off the job, or a combination of the two. There are no grade or age limits, and of course, no restrictions as to race, sex or national origin—thus career men and women at any level or in any occupation will have full opportunity for recognition.

## Criteria for Selection

A panel of distinguished judges will base selection of the Federal Retiree of the Year and the finalists on one or more of the following criteria.

- Uniqueness of achievements or contributions to public service.
- Impact of achievements or contributions (e.g., benefits to society, nation, state, or community; to better government; the advancement of arts or sciences, etc.) and enhancement of the image of the Federal career service.
- Evidence of unusual leadership or individual efforts in solving problems at community, state, regional, national, or international level.
- Evidence of individual initiative and dedication to public service and of personal sacrifice in pursuit of accomplishments on which nomination is based.
- Performance over a considerable period of time—on or off the job—which has demonstrated unusual competence in public service and/or selfless service to fellowmen.
- Evidence of personal integrity, honesty, high moral character, and qualities of leadership or sustained individual performance.
- Demonstrated ability to overcome obstacles or handicaps in pursuit of public service objectives.
- Honors received from other organizations for contributions to public service or other noteworthy achievements.

The above criteria are not mutually exclusive.

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Sponsored by

NATIONAL ASSOCIATION OF RETIRED FEDERAL EMPLOYEES  
In Cooperation with  
U.S. CIVIL SERVICE COMMISSION AND FEDERAL AGENCIES

## Nomination and Selection

Federal departments and agencies have been requested by the U.S. Civil Service Commission to inform their headquarters components and field installations about the Federal Retiree of the Year Award competition and to solicit nominations from them. Department and agency heads have been requested to select from among their nominees one agency candidate for national honors.

Nominations from field installations and headquarters components should be submitted to department or agency headquarters by January 31, 1978 or such earlier date as the individual agency headquarters may require. Nominations must be received by NARFE on or before February 28, 1978. Announcement of the selection of finalists will be made by NARFE about April 15, 1978.

## Submission of Nominations

Nominations must be typewritten statements of not more than five single-spaced pages and include:

- **Identification of Nominee**—Name, grade, and title of position from which retired during calendar 1977; business address; home address; length and dates of Federal and military service, if any; date and type of retirement on immediate annuity during 1977.
- **Brief Biography**—Include date and place of birth, education and degrees (including names of schools and year degree(s) received, if any), chronological synopsis of Federal career (including military service, if any).
- **Basis for Nomination**—Brief statement describing achievements, including assessment of impact of contributions at national, regional, state, or community level.
- **Other Honors, Awards, etc.**—Listing of recognition received from agency, professional organizations, or other national regional, state, or local organizations.

Nominations must be in quadruplicate and be transmitted by letter signed by the department or agency head to:

Federal Retiree of the Year Award Program  
National Assoc. of Retired Federal Employees  
1533 New Hampshire Avenue, N.W.  
Washington, D.C. 20036

Questions concerning the award should be directed to the attention of Mr. Robert M. Beers, at the above address. Telephone: (202) 234-0832.

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# Announcing **FEDERAL RETIREE OF THE YEAR** **AWARD PROGRAM**



**National Association  
of Retired Federal  
Employees**

1533 New Hampshire Ave.  
Washington, D.C. 20036

- Recognizing Outstanding Public Service During a Career in Federal Civil Service
- Spotlighting Contributions to Nation and Community
- Enhancing Public Knowledge and Appreciation of Achievements of Federal Career Men and Women

Sponsored by

**NATIONAL ASSOCIATION OF RETIRED FEDERAL  
EMPLOYEES**

in Cooperation with

**U.S. CIVIL SERVICE COMMISSION AND FEDERAL AGENCIES**

**National Association of  
Retired Federal Employees**  
1533 New Hampshire Ave., N. W.  
Washington, D.C. 20036

## **FEDERAL RETIREE OF THE YEAR AWARD PROGRAM**

## **About the National Association of Retired Federal Employees**



John F. McClelland,  
*President*

Robert M. Beers,  
*Vice President*

Monroe W. Williamson,  
*Secretary-Treasurer*

Everett G. Gibson,  
*Director of Field Operations*

- NARFE is the only organization devoted exclusively to advancing the interests of retired Federal civilian employees and their beneficiaries.
- NARFE is an active association of retired Federal employees concerned with the welfare of Federal retirees, their dependents, and their survivors. NARFE also works closely with Federal personnel officials in providing pre-retirement counseling services to employees who are about to retire.
- Membership is open to Federal civilian retirees, their dependents, and survivors. It is also open to Federal employees who are at least age 50 and have 5 years or more of service.

**NARFE Serving the Interests of Retired Federal Employees For Over 50 Years**

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**NATIONAL ASSOCIATION OF RETIRED FEDERAL EMPLOYEES**

1533 NEW HAMPSHIRE AVE., N.W., WASHINGTON, D.C. 20036

AREA CODE (202) 234-0832

**JOHN F. McCLELLAND**  
PRESIDENT

**EVERETT G. GIBSON**  
DIRECTOR OF FIELD  
OPERATIONS

**ROBERT M. BEERS**  
VICE PRESIDENT

**MONROE W. WILLIAMSON**  
SECRETARY-TREASURER

Report from NARFE

November 21, 1977

IMMEDIATE RELEASE

The National Association of Retired Federal Employees today announced its sponsorship of an annual Federal Retiree of the Year Award. The first award to be granted will honor an outstanding Federal career employee who retires during calendar year 1977.

The competition is open to any Federal civilian worker who retires on an immediate annuity after at least 25 years of Federal service (which may include military service). The U.S. Civil Service Commission is cooperating in the program, and Federal agencies are being urged to participate.

Ten finalists will be honored at a reception in Washington in April 1978, and the winner of the competition will receive a plaque and a cash award of \$2,500 from NARFE.

The objectives of the program are to recognize outstanding public service achievements of Federal employees during careers in the Federal civilian services, to increase public knowledge and appreciation of the accomplishments of civil servants, and to promote excellence in Federal service.

NARFE and the Civil Service Commission are requesting Federal departments and agencies to solicit nominations from their headquarters components and field installations, and to submit agency nominations to NARFE by February 28, 1978. A panel of distinguished judges will select the finalists and the Federal Retiree of the Year. NARFE chapters will cooperate with Federal field installations to recognize nominees at the local and regional levels.

NARFE is a nonprofit organization of active and retired Federal employees dedicated to the interests of retirees, employees, and their dependents and

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survivors. It has more than 1,400 chapters throughout the United States and overseas.

Further information about the Federal Retiree of the Year Award program may be obtained by writing: Federal Retiree of the Year Award, National Association of Retired Federal Employees, 1533 New Hampshire Ave., NW, Washington, DC 20036.



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## ROUTING AND RECORD SHEET

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Federal Retiree of the Year Award Program

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Chief, Benefits & Services Div/SP/OP  
5E56 Hqs.

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COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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Attached is a copy of CSC Bulletin 451-16 which announces a new Federal Retiree of the Year Awards Program and requests Agency nominations.

It is requested that you bring this award to the attention of senior management in your area and that you indicate by COB 9 December 1977 whether or not they have candidates. If there is more than one candidate, they should be ranked.

The names of all candidates will be forwarded to the Director for selection of the Agency nominee. We will advise you of the decision made with regard to any candidates that you submit and will ask for your assistance in obtaining the necessary nominating statement where appropriate.

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